

WESTFIR CITY COUNCIL SPECIAL MEETING & EXECUTIVE SESSION MINUTES

Wednesday, December 17, 2025

In person at City Hall and via audio/video teleconference

5:30 p.m.

MINUTES

CALL SPECIAL MEETING TO ORDER:

Mayor Watson, present in person, called the Special Meeting to order at 5:59 p.m. The meeting was delayed due to technical problems with the audio. Councilor Deretta Huey and City Recorder Nicole Tritten were present in person. Councilor Dylan Cheatham and Councilor Jara Mouracade were present via video. Councilor Linda M. Love was absent without notice.

IMPENDING FLOODING THREAT 1ST/2ND STREET AREA:

Mayor Watson addressed a pending atmospheric river event that could cause flooding on the 1st and 2nd Street Loop, which is prone to stormwater accumulation. He stated that he and City staff had been in contact with County emergency management. The mayor reported that Lane County had provided sandbags, and he was trying to arrange delivery of sand to City Hall. Nicole stated that there would be a cost to the City of around \$500.

RECESS MEETING FOR EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(i):

At 6:07 p.m. Mayor Watson recessed the Special Meeting to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff.

ADJOURN EXECUTIVE SESSION AND RECONVENE MEETING:

Mayor Watson adjourned the Executive Session at 7:03 p.m. and reconvened the Special Meeting.

RESOLUTION 571 INCREASE IN COMPENSATION TO THE RELIEF CITY RECORDER:

Councilor Huey read the text of the resolution aloud. She made a motion to approve Resolution 571 to increase the compensation of Relief City Recorder Jessica Snyder by 3% for cost of living and 3% for merit and, rounding up to the nearest half dollar per hour, resulting in a wage of \$17.50 per hour. Councilor Mouracade seconded, and the motion carried, 4-0.

AYES: Watson, Huey, Cheatham, Mouracade **NAYS:** 0 **ABSTENTIONS:** 0

RESOLUTION 572 INCREASE IN COMPENSATION TO THE CITY OPERATOR:

Councilor Huey made a motion to approve Resolution 572 to increase the compensation of City Operator Robert Archer by 3% for cost of living and 3% for merit and, rounding up to the nearest half dollar per hour, resulting in a wage of \$23.50 per hour. Councilor Mouracade seconded, and the motion carried, 4-0.

AYES: Watson, Huey, Cheatham, Mouracade **NAYS:** 0 **ABSTENTIONS:** 0

RESOLUTION 573 INCREASE IN COMPENSATION TO THE PORTAL MAINTENANCE OPERATOR:

Councilor Huey made a motion to approve Resolution 573 to increase the compensation of Portal Maintenance Operator William Desser by 3% for cost of living and 3% for merit and, rounding up to the nearest half dollar per hour, resulting in a wage of \$19.50 per hour. Councilor Mouracade seconded, and the motion carried, 4-0.

RESOLUTION 574 INCREASE IN COMPENSATION TO THE RELIEF CITY OPERATOR:

Councilor Huey made a motion to approve Resolution 574 to increase the compensation of Relief City Operator Alberto Saraz by 3% for cost of living and 3% for merit and, rounding up to the nearest half dollar per hour, resulting in a wage of \$17.00 per hour. Councilor Mouracade seconded, and the motion carried, 4–0.

AYES: Watson, Huey, Cheatham, Mouracade **NAYS:** 0 **ABSTENTIONS:** 0

RESOLUTION 575 WAIVE INCREASE IN COMPENSATION TO CITY RECORDER:

Councilor Huey read the text of the resolution aloud. Nicole reminded the Council that, due to budget constraints, she had not included an increase to her compensation in the budget for fiscal year 2025–2026. She stated that she drafted Resolution 575 to show the increase the Council would have approved if an increase had been budgeted, and to leave open the option of an increase at the beginning of the 2026–2027 fiscal year. The Council decided to table the resolution pending verification by Nicole that the current fiscal year budget couldn’t accommodate a cost-of-living increase as of January 1, 2026.

Mayor Watson adjourned the Special Meeting at 7:27 p.m.

Respectfully submitted,

Richard Watson, Mayor

ATTEST:
Nicole Tritten, City Recorder

DATE

The December 17, 2025, minutes were signed by the Mayor and City Recorder on January 5, 2026, after City Council approval.