

# WESTFIR CITY COUNCIL SPECIAL MEETING MINUTES

Monday, December 30, 2024, 5:00 p.m.

Audio/Video Teleconference

## MINUTES

### **CALL SPECIAL MEETING TO ORDER:**

Mayor D'Lynn Williams, present via video, called the special meeting to order at 5:01 p.m. Councilor Kelly Packard and City Recorder Nicole Tritten were also present via video. Councilor Deretta Huey and Westfir resident Richard Watson were present via phone. Councilor Edward Johnstone was not present at the call to order. Councilor Katherine Bishop was absent.

### **ACCEPT RESIGNATION AND DECLARE A VACANCY FOR CITY COUNCIL:**

Councilor Huey moved to accept the resignation of Councilor-elect Jon O'Neill and to declare a vacancy for City Council Seat 3. Councilor Packard seconded, and the motion carried, 3-0.

**AYES:** Williams, Packard, Huey    **NAYS:** 0    **ABSTENTIONS:** 0

*Councilor Johnstone joined the meeting via video at 5:02 p.m.*

### **VOTE TO APPOINT CITY COUNCILOR (SEAT 1):**

Councilor Packard stated that Ric Watson was well established in the community and would be a proactive and engaged City Councilor. Councilor Huey expressed approval of Mr. Watson for his work on bridge lighting. Mr. Watson asked if the Council had any questions about him. The Council had no questions. Mayor Williams explained to Mr. Watson that the appointment was for two years, the time remaining in the term of Council Seat 1.

Councilor Packard moved to appoint Richard Watson to City Council Seat 1. Councilor Huey seconded, and the motion carried, 4-0.

**AYES:** Williams, Packard, Huey, Johnstone    **NAYS:** 0    **ABSTENTIONS:** 0

### **REMOVE AND ADD COUNCIL MEMBERS TO THE BANNER BANK SIGNATURE CARD:**

Mayor Williams made a motion to remove D'Lynn Williams, Kelly Packard, Edward Johnstone and Katherine Bishop from the City's Banner Bank signature card; and to add Linda Love and Richard Watson to the City's Banner Bank signature card. Councilor Huey seconded, and the motion carried, 4-0.

**AYES:** Williams, Packard, Huey, Johnstone    **NAYS:** 0    **ABSTENTIONS:** 0

### **APPROVE TURTLE ISLAND PARK MANAGEMENT PLAN:**

Mayor Williams stated that the Park Management Plan had been completed by the Middle Fork Willamette Watershed Council (MFWWC). She noted that the MFWWC had funding for vegetation management and monitoring at the site for another 18 months.

Councilor Johnstone made a motion to approve the Turtle Island Park Management Plan, also known as the Confluence Park Management Plan. Councilor Packard seconded, and the motion carried, 4-0.

**AYES:** Williams, Packard, Huey, Johnstone    **NAYS:** 0    **ABSTENTIONS:** 0

**ADOPT WATER MANAGEMENT AND CONSERVATION PLAN:**

Mayor Williams noted that the Plan included obligations that the new Council should be aware of, in particular, a report due in two years. She stated that the Budget Committee should consider whether funding was needed to generate the report.

Mayor Williams made a motion to adopt the Water Management and Conservation Plan dated December 2024. Councilor Packard seconded, and the motion carried, 4–0.

**AYES:** Williams, Packard, Huey, Johnstone    **NAYS:** 0    **ABSTENTIONS:** 0

**ADJOURN MEETING:**

Mayor Williams adjourned the meeting at 5:18 p.m.

Respectfully submitted,

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Deretta Huey, Council President

\_\_\_\_\_  
ATTEST:  
Nicole Tritten, City Recorder

\_\_\_\_\_  
DATE

*The December 30, 2024, minutes were signed by the Council President and City Recorder on January 8, 2025.*