

WESTFIR CITY COUNCIL SPECIAL MEETING & EXECUTIVE SESSION MINUTES

Wednesday, February 21, 2024, 6:00 p.m.

In-person meeting at City Hall and via audio/video teleconference

MINUTES

CALL SPECIAL MEETING TO ORDER:

Mayor D'Lynn Williams, present by video, called the special meeting to order at 6:00 p.m. Councilors Kelly Packard, Katherine Bishop and Deretta Huey were present in person, as was City Recorder Nicole Tritten. Councilor Edward Johnstone was present by video.

RESOLUTION 547: TRANSFER APPROPRIATION AUTHORITY WITHIN THE GENERAL FUND:

Nicole explained that the resolution was necessary to move \$850 from General Fund Administrative to General Fund Facilities for repairs to the Westfir fire engine.

Councilor Huey made a motion to approve Resolution 547, transferring appropriation authority within the General Fund for fiscal year 2023–2024. Councilor Bishop seconded, and the motion carried, 5–0.

AYES: Williams, Packard, Bishop, Huey, Johnstone **NAYS:** 0 **ABSTENTIONS:** 0

RESOLUTION 548: APPROPRIATE SIPP GRANT TO WATER FUND, REPEAL RESOLUTION 546:

Nicole explained that Resolution 546 wrongly appropriated the SIPP grant funds to the General Fund rather than the Water Fund. She read the changed section of the resolution into the record.

Councilor Packard made a motion to approve Resolution 548. Councilor Huey seconded, and the motion carried, 5–0.

AYES: Williams, Packard, Bishop, Huey, Johnstone **NAYS:** 0 **ABSTENTIONS:** 0

RECESS SPECIAL MEETING FOR EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(a):

At 6:04 p.m. Mayor Williams called for an Executive Session to consider the employment of a public officer, employee, staff member, or individual agent.

ADJOURN EXECUTIVE SESSION AND RECONVENE MEETING:

Mayor Williams adjourned the Executive Session at 6:23 p.m. and reconvened the special meeting.

HIRE PORTAL MAINTENANCE OPERATOR:

Mayor Williams moved to hire Melody Cornelius as Portal Maintenance Operator. Councilor Johnstone seconded, and the motion carried, 3–2.

AYES: Williams, Packard, Johnstone **NAYS:** Bishop, Huey **ABSTENTIONS:** 0

SET WAGE OF PORTAL MAINTENANCE OPERATOR:

Mayor Williams moved to set the wage for Melody Cornelius at \$15.50 per hour for the six-month introductory employment period. Councilor Packard seconded, and the motion carried, 3–2.

AYES: Williams, Packard, Johnstone **NAYS:** Bishop, Huey **ABSTENTIONS:** 0

ADJOURN MEETING:

Mayor Williams adjourned the meeting at 6:27 p.m.

The special meeting was followed by a work session at 6:27 p.m.

Respectfully submitted,

D'Lynn Williams, Mayor

ATTEST:
Nicole Tritten, City Recorder

DATE