

**WESTFIR CITY COUNCIL SPECIAL MEETING MINUTES**

**Wednesday, December 13, 2023, 3:00 p.m.**

**In person meeting and audio/video teleconference**

**MINUTES**

**CALL SPECIAL MEETING TO ORDER:**

Mayor D’Lynn Williams called the special meeting to order at 3:21 p.m. Councilors Kelly Packard and Deretta Huey were present in person, as was City Recorder Nicole Tritten. Councilors Katherine Bishop and Edward Johnstone were absent.

**LANE COUNTY STAFF PRESENT:**

Steve Adams, Policy Director  
Jenna Cusimano, Community and Economic Development  
Alex Cuyler, Intergovernmental Relations Manager  
Alex Dreher, American Rescue Plan Program Manager  
Brenden Irsfeld, Lane County Department of Emergency Management  
Kristen Lee, Climate Action Plan Coordinator  
Matt McRae, Disaster Recovery Manager

**POTENTIAL CAPITAL IMPROVEMENT PROJECTS:**

Lane County staff met with the Westfir City Council to listen to the City’s needs for capital improvement projects, including a new City Hall building; a fire station; installation of water and sewer lines on the mill site; and extension of the sewer line to the south side of the river. The Mayor noted that the City must complete a Master Facilities Plan (MFP) in order to be eligible for grants for water and sewer infrastructure, so the City was seeking funding for an MFP as well.

**ADJOURN MEETING:**

Mayor Williams adjourned the meeting at 4:13 p.m.

Respectfully submitted,

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D’Lynn Williams, Mayor

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ATTEST:  
Nicole Tritten, City Recorder

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DATE