

**CITY OF WESTFIR
RESOLUTION NO. 545**

**A RESOLUTION OF THE WESTFIR CITY COUNCIL APPROVING
A SUPPLEMENTAL BUDGET AND BUDGET APPROPRIATION ADJUSTMENTS
FOR FISCAL YEAR 2023–2024**

In accordance with ORS 294.471, the following supplemental budget will provide for appropriation adjustments that were not anticipated when the fiscal year 2023–2024 budget was adopted. These adjustments will increase total fund expenditures by more than 10%; therefore, a public hearing is required. Notice of a public hearing to take comments on the supplemental budget was mailed to all City of Westfir households on January 26, 2024.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Westfir, Oregon, as follows:

1. **Adopt the following Supplemental Budget:** The City Council of the City of Westfir adopts the following Supplemental Budget for 2023–2024 in the General Fund and American Rescue Plan Act (ARPA) Special Fund.
2. **Make Supplemental Appropriations:** The additional appropriations for fiscal year 2023–2024 are hereby appropriated as follows:

General Fund

In Fall 2022 the City of Westfir started a project to reestablish its Fire Department. For that purpose, in March 2023, a City Councilor solicited donations to fund a building to house a Westfir Fire Department. In his request for donations, the Councilor promised that the funds would be returned if the project was not successful. No timeline for the project was established. In the FY 2023–2024 budget, the donations were allocated to a Fire Department Building Reserve Fund. By December 2023 the project had stalled due to the resignation of the Volunteer Fire Chief; an insufficient number of volunteers to staff the department; and questions about the City’s ongoing ability to fund a fire department. At its January 8, 2024, meeting, the Westfir City Council agreed that the funds could be returned to the donors. Resolution 544 dissolves the Fire Department Building Fund and transfers \$22,430 to General Fund Resources, Donations. This

supplemental budget creates a line item in Special Payments: FD Refunds and makes appropriations for those payments to donors. Two donors opted not to receive refunds. Those donations are allocated to Facilities, Materials and Services in the Supplemental Budget. The amount of transferred funds is greater than the resources in the Fire Department Building Fund due to additional donations of \$2,150 made after the current year budget was finalized.

<u>General Fund Requirements</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Administrative	\$49,195	\$0	\$49,195
Facilities	\$29,645	\$550	\$30,195
Transfer to other funds	\$33,000	\$0	\$33,000
Special Payments	\$108,720	\$0	\$108,720
Special Payments: FD Refunds	\$0	\$21,880	\$21,880
Capital Outlay	\$0	\$0	\$0
General Operating Contingency	\$6,000	\$0	\$6,000
Total General Fund Requirements	\$226,560	\$22,430	\$248,990
<u>General Fund Resources</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Donations	\$100	\$22,430	\$22,530

ARPA Fund

The City of Westfir received \$59,288 of American Rescue Plan Act (ARPA) funds from the Federal Government program intended to replace revenue lost or expenses incurred as a result of the Covid-19 pandemic. Because Westfir did not realize revenue losses or significant additional expenses during the pandemic, the funds were allocated for other allowed uses: water and wastewater projects. The City had only one project identified at the time the FY 2023–2024 budget was finalized, so not all funds were appropriated. Because additional expenditures are

pending, a supplemental budget is necessary to transfer the funds from Reserved for Future Expenditure to Sewer Operating and Water Operating requirements.

<u>ARPA Fund Requirements</u>	<u>Adopted Budget</u>	<u>Budget Adjustment</u>	<u>Amended Budget</u>
Sewer Operating	\$10,000	\$9,288	\$19,288
Water Operating	\$10,000	\$30,000	\$40,000
Reserved for Future Expenditure	\$39,288	(\$39,288)	\$0

Adopted and appropriated by the City Council and approved by the Mayor at a regular meeting held the 5th day of February 2024.

AYE _____ NAY _____ ABSENT _____

D'Lynn Williams, Mayor

ATTEST:
Nicole Tritten, City Recorder

DATE: February 5, 2024