

WESTFIR CITY COUNCIL SPECIAL MEETING & EXECUTIVE SESSION MINUTES

Monday, October 16, 2023, 5:30 p.m.

In-person at City Hall and via audio/video teleconference

MINUTES

CALL SPECIAL MEETING TO ORDER:

Mayor D'Lynn Williams called the special meeting to order at 5:30 p.m. Councilors Kelly Packard, Deretta Huey and Katherine Bishop were present in person, as was City Recorder Nicole Tritten. Councilor Edward Johnstone was present via video.

WAIVE ATTORNEY CLIENT PRIVILEGE ON EMAIL MESSAGE:

Nicole stated that a public records request had been made for an email message from the City attorney, most of which had been read in the October 2 meeting. She noted that only a majority of the Council could waive attorney client privilege. She asked for express Council authority to release a copy of the email. She stated that there seemed to be little risk in approving this limited waiver since portions of the email had already been read aloud in open session. The Council discussed whether to release the full text of the email or to redact the portion not read in the meeting.

Mayor Williams moved to waive the City's attorney client privilege with regards to the portions of the City attorney's email dated September 12, 2023, that were read aloud in the October 2, 2023, Council meeting, and to direct the City Recorder to release a redacted version of that confidential communication in response to the identified public records requests. Councilor Johnstone seconded, and the motion carried, 5-0.

AYES: Williams, Packard, Bishop, Huey, Johnstone **NAYS:** 0 **ABSTENTIONS:** 0

WAIVE ATTORNEY CLIENT PRIVILEGE ON EMAIL MESSAGE:

The Council then discussed whether to release the City Recorder's message to the attorney that resulted in the attorney's response on September 12.

Councilor Packard moved to waive the City's attorney client privilege with regards to the City Recorder's email to the attorney dated September 11, 2023, and to direct the City Recorder to release that confidential communication in response to the identified public records request. Councilor Johnstone seconded, and the motion carried, 4-1.

AYES: Williams, Packard, Bishop, Johnstone **NAYS:** Huey **ABSTENTIONS:** 0

ADDITIONAL EXPENSES IN OCTOBER:

Additional expenditures for October in the amount of \$4,708.18 were considered by the Council.

Mayor Williams made a motion to approve revised expenditures for October 2023 in the amount of \$82,763.52. Councilor Johnstone seconded, and the motion carried, 5-0.

AYES: Williams, Packard, Bishop, Huey, Johnstone **NAYS:** 0 **ABSTENTIONS:** 0

RECESS SPECIAL MEETING FOR EXECUTIVE SESSION PURSUANT TO ORS 192.660(2)(f):

Mayor Williams tabled the Executive Session in order to proceed to the work session scheduled to follow the special meeting.

ADJOURN MEETING:

Mayor Williams adjourned the meeting at 6:03 p.m.

Respectfully submitted,

D'Lynn Williams, Mayor

ATTEST:
Nicole Tritten, City Recorder

DATE