

**JOINT MEETING OF
THE WESTFIR CITY COUNCIL and LOCAL CONTRACT REVIEW BOARD
Monday, December 4, 2023
In-person meeting at City Hall and via audio/video teleconference
5:30 p.m.**

(1) CALL TO ORDER JOINT MEETING OF THE CITY COUNCIL AND LOCAL CONTRACT REVIEW BOARD

(2) STAFF REPORT – Carrie Connelly, attorney

(3) RESOLUTION 540

Joint Resolution of the City Council and the Local Contract Review Board, Amending Public Contracting Rules for the City of Westfir– *Action Required*

(4) ADJOURN JOINT MEETING OF THE CITY COUNCIL/LOCAL CONTRACT REVIEW BOARD

**WESTFIR CITY COUNCIL MEETING & EXECUTIVE SESSION
Monday, December 4, 2023
Following the joint meeting
In-person meeting at City Hall and via audio/video teleconference**

AMENDED AGENDA

CALL TO ORDER / PLEDGE OF ALLEGIANCE

MAYOR'S MINUTE – D'Lynn Williams

CITIZEN COMMENTS ON AGENDA ITEMS – Keep comments to three minutes or less.

COUNCILOR COMMENTS ON AGENDA ITEMS – Keep comments to three minutes or less.

PUBLIC SAFETY ADVISORY COMMITTEE REPORT

FIRE DEPARTMENT REPORT (OFD) – Scott Hollett

MAYOR'S ROUNDUP

HERITAGE SURVEY PROPOSAL – *Action Required*

ESTABLISHING A SEPARATE PLANNING COMMISSION – Mayor Williams

PORTAL PARK REPORT – Tony Schlauch

WATER/SEWER REPORT – Bobby Archer

REQUEST FOR LETTER OF SUPPORT – AUFDERHEIDE SCENIC BIKEWAY

APPROVE MINUTES – November 6, 2023

CITY RECORDER REPORT – Nicole Tritten

FINANCIAL REVIEW – Nicole Tritten

MATTERS OF CONCERN TO CITIZENS NOT ON AGENDA – Citizens may comment on or provide information on items not on the Agenda. Keep comments to three minutes or less.

MATTERS OF CONCERN TO COUNCIL NOT ON AGENDA- Councilors may comment on or provide information on items not on the Agenda. Keep comments to three minutes or less.

RECESS COUNCIL MEETING FOR EXECUTIVE SESSION:

PURSUANT TO ORS 192.660(2)(i) – To review and evaluate the job performance of a chief executive officer, other officers, employees, and staff.

ADJOURN EXECUTIVE SESSION AND RECONVENE MEETING

VOTE TO ADJOURN MEETING

How to Participate

In-person at City Hall at 47441 Westoak Road or via video or phone on the Zoom platform.

If you have any questions about how to participate, please contact the City by phone (541-782-3983) or e-mail (cityhall@ci.westfir.or.us). Prior to the meeting, you are also encouraged to submit questions and comments by phone or e-mail.

Use your computer, tablet or smartphone and go to:

881 0726 7158

Alternatively, use your telephone to dial one of these numbers (tolls may apply):

1-253-215-8782 ● 1-669-900-6833 ● 1-346-248-7799

When prompted, enter this Meeting ID:

<https://us02web.zoom.us/j/88107267158>

When you submit a question or comment during the meeting, please state your full name.

Ask to be recognized by clicking the **Raise Hand** icon (or by pressing ***9** on your phone). You'll see the **Raise Hand** icon after you click the **Reactions** icon. You'll be recognized to speak during the Public Comment period at **the beginning of the meeting for agenda items or toward the end of the meeting for matters not on the agenda.**

Online participants can also **submit questions and comments** during the meeting by clicking the **Chat** icon.

Click the **Mute / Unmute** icon (or press ***6** on your phone) to mute or unmute your microphone.