

**WESTFIR CITY COUNCIL MEETING AND EXECUTIVE SESSION**  
**Monday, November 7, 2022**  
**In-person meeting at City Hall and via audio/video teleconference**  
**5:30 p.m.**

**AMENDED AGENDA**

**CALL TO ORDER / PLEDGE OF ALLEGIANCE:**

**MAYOR'S MINUTE** – D'Lynn Williams

**CITIZEN COMMENTS ON AGENDA ITEMS** – Keep comments to two minutes or less.

**COUNCILOR COMMENTS ON AGENDA ITEMS** – Keep comments to two minutes or less.

**REQUEST FOR WATER BILL REDUCTION** – Courtright

**REQUEST FOR WATER BILL REDUCTION** – Cunningham

**POLICE REPORT**

**VOLUNTEER FIRE DEPARTMENT UPDATE / SWEAR IN FIRE CHIEF / CITY TRUCK USE** – Councilor Packard

**BRIDGE LIGHTING UPDATE** – Councilor Huey

**NATURAL HAZARDS MITIGATION PLAN UPDATE** – Mayor Williams

**CONSULTANT CONTRACT WITH JACKSON STONE** – Action Required

**VOTE FOR CITY ENGINEER OF RECORD**– Action Required

**WATER/SEWER REPORT** – Robert Archer

**APPROVE MINUTES** – October 3, 2022; October 24, 2022

**PUBLIC COMMENTS ON INCREASE TO DOG LICENSING FEES PER ORS 294.160**

**RESOLUTION 521 – TO INCREASE DOG LICENSING FEES AND ADD A LATE FEE**

**CITY RECORDER REPORT** – Nicole Tritten

**FINANCIAL REVIEW** – Nicole Tritten

**MATTERS OF CONCERN TO CITIZENS NOT ON AGENDA** – Citizens may comment on or provide information on items not on the Agenda. Keep comments to two minutes or less.

**MATTERS OF CONCERN TO COUNCIL NOT ON AGENDA-** Councilors may comment on or provide information on items not on the Agenda. Keep comments to two minutes or less.

**RECESS COUNCIL MEETING FOR EXECUTIVE SESSION:**

**PURSUANT TO ORS 192.660(2)(i)** – To review and evaluate the job performance of a chief executive officer, other officers, employees, and staff.

## **ADJOURN EXECUTIVE SESSION AND RECONVENE MEETING**

### **ADJOURN MEETING**

## **How to Participate**

**In-person at City Hall at 47441 Westoak Road or via video or phone on the Zoom platform.** Detailed instructions for Zoom participation will be on the City website:

<https://www.ci.westfir.or.us>

If you have any questions about how to participate, please contact the City by phone (541-782-3983) or e-mail ([cityhall@ci.westfir.or.us](mailto:cityhall@ci.westfir.or.us)). Prior to the meeting, you are also encouraged to submit questions and comments by phone or e-mail.

**Use your computer, tablet or smartphone** and go to:

<https://us02web.zoom.us/j/81200494588>

**Alternatively, use your telephone** to dial one of these numbers (tolls may apply):

1-253-215-8782

1-669-900-6833

1-346-248-7799

When prompted, enter this Meeting ID:

812 0049 4588

**When you submit a question or comment during the meeting, please state your full name.**

Ask to be recognized by clicking the **Raise Hand** icon (or by pressing **\*9** on your phone). You'll see the **Raise Hand** icon after you click the **Reactions** icon. You'll be recognized to speak during the Public Comment period **at the beginning of the meeting for agenda items or toward the end of the meeting for matters not on the agenda.**

Online participants can also **submit questions and comments at any time** during the meeting by clicking the **Chat** icon.

Click the **Mute / Unmute** icon (or press **\*6** on your phone) to mute or unmute your microphone.

**CITY OF WESTFIR  
RESOLUTION NO. 521  
ADOPTING AN INCREASE IN DOG LICENSE FEES, ESTABLISHING A LATE FEE,  
AND REPEALING RESOLUTION 261**

WHEREAS, the City of Westfir has established dog license fees; and

WHEREAS the City of Westfir authorizes the establishment of fees by resolution; and

WHEREAS the fees for dog licenses have not increased since 2004; and

WHEREAS City staff spends considerable time to follow up with owners who have not licensed their dogs;

**NOW, THEREFORE, THE CITY OF WESTFIR RESOLVES AS FOLLOWS:**

**Section 1. Fees** For dogs that have been spayed or neutered, the dog license fee is one-half the regular fee. Dog owners applying for this reduced fee must present to the City Recorder a certificate from a licensed veterinarian stating that the dog being licensed is spayed or neutered.

The dog license fee is due and payable upon the issuance of a license, and shall be as follows:

<u>Intact Dogs</u>	
Regular	\$16.00
Senior (65+)	\$8.00
<u>Neutered or Spayed Dogs</u>	
Regular	\$8.00
Senior (65+)	\$4.00

**Section 2. Late Fee** A late fee of \$15.00 will be assessed to owners who have not renewed a license within 30 days of its expiration. Licensure includes application, payment, and current rabies vaccine certificate. An exception to the late fee may be made for owners who contact the City Recorder and provide evidence of a veterinary appointment.

**Section 3. Effective Date** This resolution shall take effect January 1, 2023. Resolution No. 261 is hereby repealed.

Adopted by the City Council and approved by the Mayor this 7th day of November 2022.

AYE \_\_\_\_\_ NAY \_\_\_\_\_ ABSENT \_\_\_\_\_

\_\_\_\_\_  
D'Lynn Williams, Mayor

\_\_\_\_\_  
ATTEST:  
Nicole Tritten, City Recorder

DATE: November 7, 2022